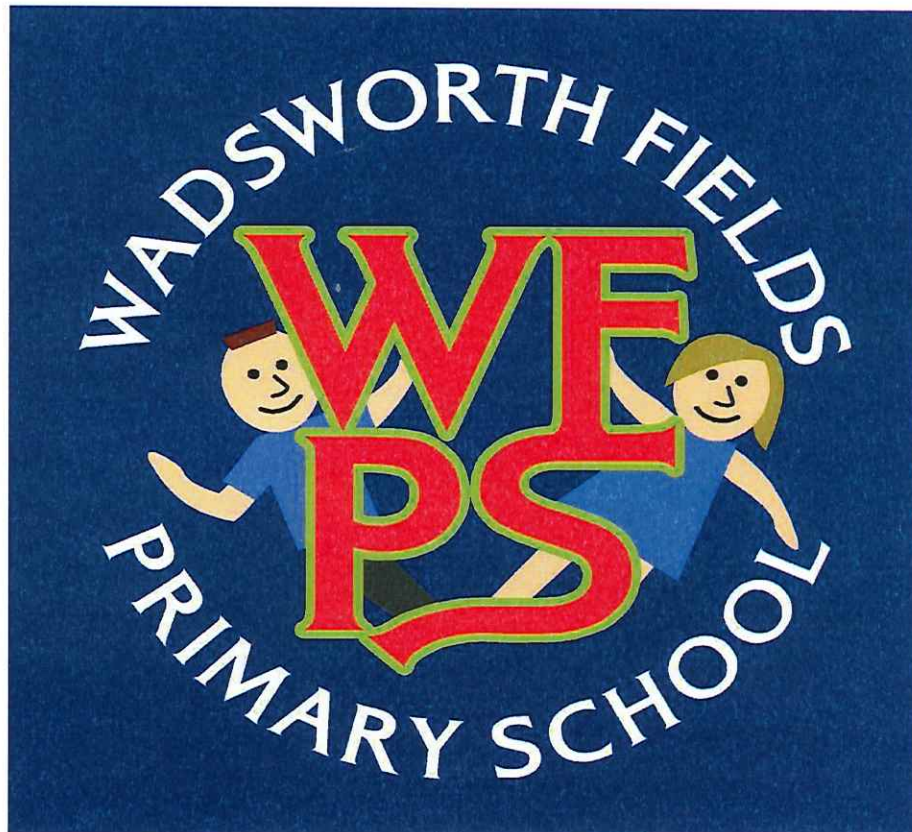


Welcome



Head Teacher Lynn Corner-Brown

Wadsworth Road

Stapleford

Nottingham

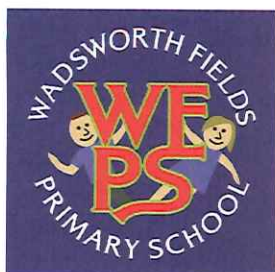
NG9 8BD

☎ 0115 9496720

Fax: School 0115 9496728

E Mail: office@wadsworth.notts.sch.uk

Website: www.wadsworthfieldsprimary.org.uk



Head Teacher: Lynn Corner-Brown

Wadsworth Road, Stapleford

Nottingham NG9 8BD

Tel: 0115 9496720

Fax: 0115 9496728

Email: office@wadsworth.notts.sch.uk

Website: www.wadsworthfieldsprimaryschool.co.uk

Dear Parents,

Welcome to our school. We are delighted that your child will be coming into the Foundation Stage 2 (Reception) soon.

We hope this booklet will give you some helpful information about the day to day running of the school.

If you have any queries please don't hesitate to contact us and we will do our best to help.

We very much want to work in partnership with you and we also want our school to be a place where your child loves to come.

Yours sincerely

Mrs A. Traylor
(Assistant Head teacher Early Years)

Times of Sessions

The FS2 day starts when the doors open at 8:50am. The doors are locked, for safety reasons, at 9 am. Should you be late please use the main entrance and let the office staff know lunch arrangements for your child.

Lunchtime is from 11.45 to 1:00pm. Children having lunch at home are asked not to return to school until 12.50pm.

The afternoon session is from 1:00pm to 3:30pm.

Punctuality is very important and we expect the children to arrive at school on time, and be collected on time.

At the end of the day the teachers bring the children to the appropriate door and dismiss them to you. If for any reason you are late your child will be waiting in the area with the teacher. If you need to speak to your child's teacher, do come into school once the class has been dismissed.

Please let the teacher/school office know if someone other than those stated on the 'end of day consent collection form' will be collecting your child from school.



Attendance and Absence

Regular attendance at school is of paramount importance if your child is to achieve his/her full potential.

If your child is absent from school for any reason please will you either telephone or email school office – office@wadsworth.notts.sch.uk.

Absences can only be authorised for the following reasons:

1. Religious observance
2. Sickness – please phone if your child is ill.

All other absences have to be recorded as unauthorised. If children are consistently absent then we will investigate this further and take appropriate action if necessary. Punctuality and attendance are closely monitored for all children.

Holidays During Term Time

Head teachers may not grant any leave of absence during term time unless there are exceptional circumstances.



Accidents or Illness

If your child is taken ill or has an accident at school we will need to contact you as soon as possible. We hold Data with the appropriate information for each child. If your contact details change please let us know as soon as possible, or update using the 'Parent Lite App'. This is particularly important if you change your place of work or telephone number. We also need an emergency contact person in case we can't contact you. If parents or the contacts cannot be reached then the Head teacher will take responsibility if medical attention is needed.



Medication

The only medicine we administer is prescribed by a doctor. If it is necessary to send medicine to school please send the original bottle. You will also need to fill in a medicine form in the school office. If your child is on antibiotics we feel he/she should stay at home for the first few days. If your child is sent home because he/she has been sick or has diarrhoea they must stay off for forty eight hours.



Inhalers

These are kept in the classroom and given to the children when necessary. (inhalers must be named)



Mrs Sheppard, Mrs Traylor, Mrs Clarke and Mrs Keeble are our qualified First Aiders in the Foundation Stage. Other staff have received training for emergency first aid.

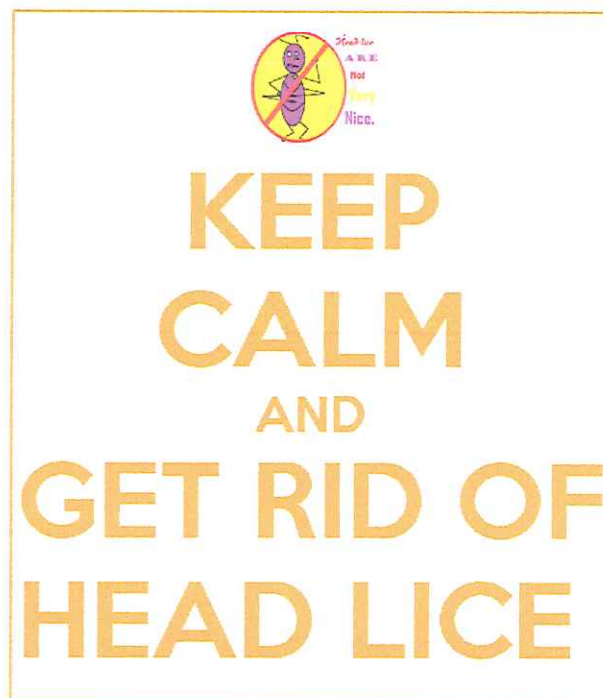
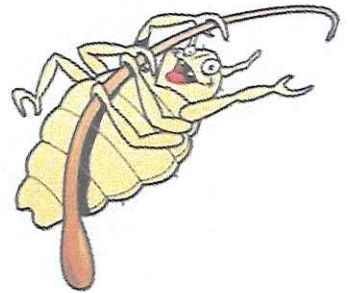


Head Lice

As a school we can have outbreaks of head lice. If we discover that a child has head lice in school, we will contact the parents, but of course children can be infected without parents or school knowing, so to help we have provided some information.

Included in this pack is an information leaflet with further guidance.

You can also visit the following website for further information: <http://www.nhs.uk/conditions/head-lice/pages/introduction.aspx>



School Meals

All children from Reception up to Year 2 are entitled to a free school meal. (this may change if government policy changes)
Our school meals are cooked on the premises and are of a very high standard.



Packed Lunch

If you prefer it your child may bring a packed lunch from home. We provide water to drink but if you prefer you may wish to pack a healthy fruit drink for your child to drink at lunchtime. If you send yoghurt or something similar please will you provide your own spoon.



Please make sure that your child's lunchbox is clearly marked with his/her name on the outside.

Your child's class teacher will show you where the lunchboxes are stored.

Please do not send packets of sweets in the lunchbox, chocolate bars or nut products.

We are a healthy eating school so we would be most grateful if you could bear this in mind when sending children with packed lunch. We like to see the children eating fresh fruit and vegetables as these are vital for good health.

If your child suddenly decides to change from school meals to packed lunch or visa versa we need to have at least a week's notice because the food has to be ordered well in advance.

If you wish your child may have school dinners some days and packed lunch on others as long as we have prior notice. Menus are on the school website and posted around the school for your convenience. We are a healthy eating school and we provide meals of a high standard.



Please read details from 'Notts County Council' on the next page to see if your child will be entitled to **Pupil Premium** funding. This allows school to claim extra money to support **your child** in school. Your child may be eligible if you claim:

- Income support
- Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under part IV of the Immigration and Asylum Act 1999
- the guaranteed element of the State Pension Credit
- Child Tax Credit(provided you're not also entitled to Working Tax credit)
- Working tax Credit run-on
- Universal Credit

If you are eligible, the money that schools can claim makes a huge difference to our school budgets.

- It helps us to provide extra support in classrooms to help your children make good progress.
- It means that the cost of school visits from now until your child is Year 6 will be reduced.
- Your child will receive free school meals and free milk every day.
- From Year 3 onwards they will also be able to access free music tuition (which costs £70 a term) in school.

If you have any difficulties accessing the County Council website, school can help you to complete any forms and make any phone calls to access this funding.





Free school meals

Children may qualify for free school meals if they attend a Nottinghamshire County Council School and the parent/carer receives one of the following benefits:

- Universal Credit with an annual net earned income of no more than £7,400
- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part 6 of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Working Tax Credit run-on (paid for the four weeks after the person stops qualifying for Working Tax Credit)
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190

Children who receive income support or income related employment support allowance in their own right are also eligible to receive free school meals (this situation often applies to post-16 pupils in special schools).

Free school milk

The eligibility criteria for free milk entitlement is exactly the same as for FSM. Where LAs or schools provide milk, it must be free to children whose parents are in receipt of the same support payments as for FSM.

Universal infant free meals - all pupils in reception, year 1 and year 2 in state-funded schools are now entitled to free school meals.

Register for additional funding for your child's school

It is important that all parents who receive one of the benefits listed above register for free school meals as this will enable your child's school to claim pupil premium allocation. The pupil premium is additional funding given to publicly funded schools in England to raise attainment.

In the 2016-2017 financial year schools received:

- £1,320 for each eligible primary-aged pupil
- £935 for each eligible secondary aged pupil

Registering for free school meals

Register online by visiting [the public website](#). The information needed to register includes:

- personal details (including national insurance number and date of birth) for you and your partner
- child's details in full including their date of birth and the school they attend

If eligible for free school meals and/or milk the start date will normally be within two working days of parents contacting us and entitlement being verified. We will also write to confirm the date the child's free school meals and milk will start.

Children transferring between Nottinghamshire schools do not need to reapply. Children will continue to receive free school meals and milk while parents are receiving the qualifying benefit or until the end of transitional protection (31 March 2022).

If your child is transferring to a school outside of Nottinghamshire you need to contact the relevant local authority.

If you are unable to apply online please contact us on 0300 500 80 80.

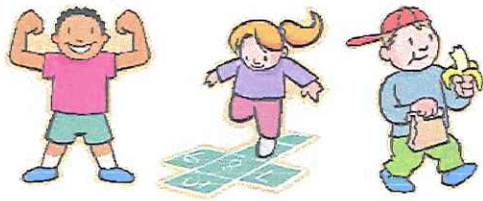
Milk

Milk is provided by an outside company called 'Cool Milk'. Your child needs to be registered to receive a carton of milk free every day until they are five. You can register online following this web address www.coolmilk.com, telephone 08001422972 this may take up to two weeks alternatively you can fill in the enclosed milk registration form. After your child turns 5, milk will stop unless you register with Cool Milk and pay online.

Cool Milk

Water

We like all children to bring a bottle of water everyday (not juice or flavoured water). These will be sent home daily to be washed and refilled. This is also part of our commitment to encourage children to lead healthy lifestyles.



Breakfast Club

We have a breakfast club which runs from 7.45am each morning. Breakfast costs £4.00 and is open to children from Nursery to Year 6.



Early Years Foundation Stage Curriculum

Children in Foundation Stage 1 and 2 (Nursery and Reception) follow the Early Years Foundation Stage curriculum. This is based on seven areas of learning which gradually lead into the National curriculum in Year 1. The areas of learning are as follows:

Prime Areas of Learning

- Communication and language development
- Physical development
- Personal Social and Emotional Development

Specific Areas of Learning

- Literacy Development
- Mathematics Development
- Understanding of the World
- Expressive Arts & Design

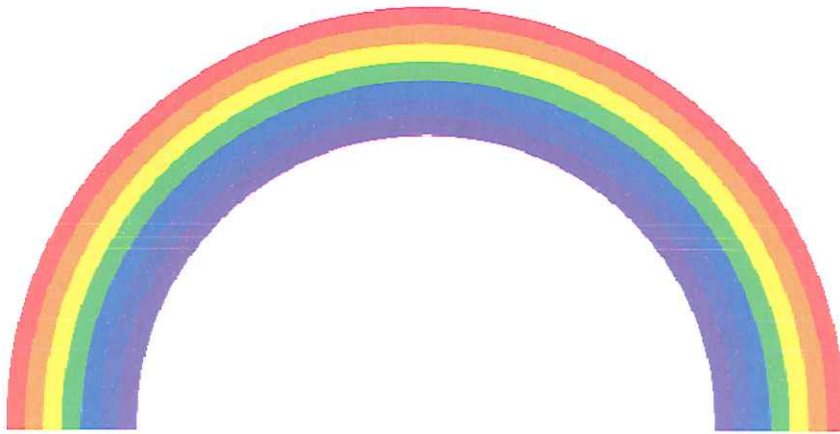
This curriculum is currently under review by the government.



What happens during the day?

During the day your child will engage in a variety of activities including structured play. All activities will have been very carefully planned by the class teacher and will have an educational aim very closely linked to the Early Years Foundation Stage Curriculum.

You will be invited into school each term to discuss your child's progress and you will receive a written report in the spring and summer term.



Helping in School

We would greatly appreciate your help in school. Below are listed just a few ways in which your help would be invaluable. Please see your child's teacher if you think you are able to spare us a little time either occasionally or on a more regular basis.

1. Making books, cutting out etc
2. Sewing
3. Hearing readers and reading stories
4. Baking
5. Playing maths and language games
6. Computer learning
7. Accompanying teachers and children on educational visits.
8. Sending us useful materials i.e. card, paper, wool, ribbon, buttons etc.
9. Helping with fund raising. You may wish to join the PTFA parents group. They always welcome extra members.



Helping Your Child at Home

Your child will bring a book and a school organiser home each day.

We have a reading reward scheme which rewards children for reading at home – children can earn stickers, certificates and prizes. There is an expectation that parents will read every night with their children.

Your help with reading is invaluable and ten minutes reading time in a quiet, calm atmosphere will make a tremendous difference to your child's progress. We hope that children will read at home at least five times a week.

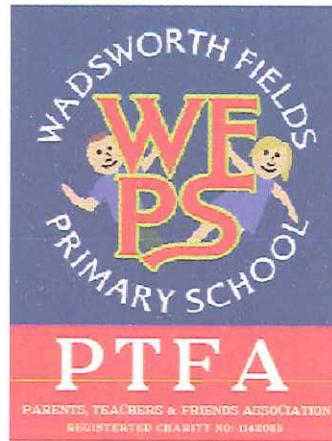
We welcome your comments in the school organiser which is a valuable link between home and school. Please make sure your child brings the book back to school every day.

If your child does not read their book in school on a particular day do not worry. The reading book is only one of the many reading activities that take place during the school day.

We believe spelling is also very important. At a later stage your child may bring spellings home to learn. Please help your child to learn the words; your assistance again will be invaluable.

Your child may also bring some maths work home from Year 1 onwards. Please ask the class teacher if you are unsure about any homework activities.





We have a very hard working group of parents called 'PTFA' (Parent, Teacher & Friends Association) who organise fund raising activities throughout the year.

They hold regular meetings and all parents are most welcome. Funds raised by the group are used to benefit all the children.

The money provides essentials as well as extras which otherwise wouldn't be available.

Firework Extravaganza



Barbecues



Discos



Summer Fair



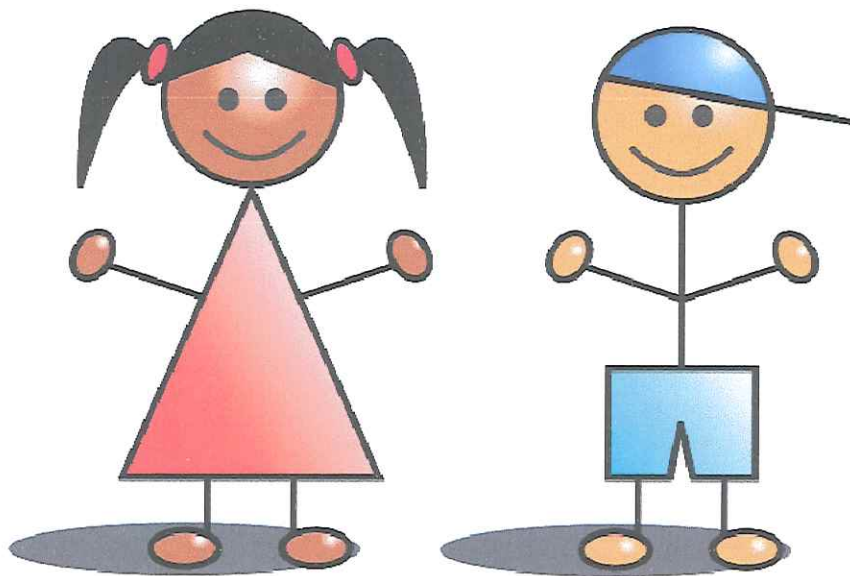
Raffles

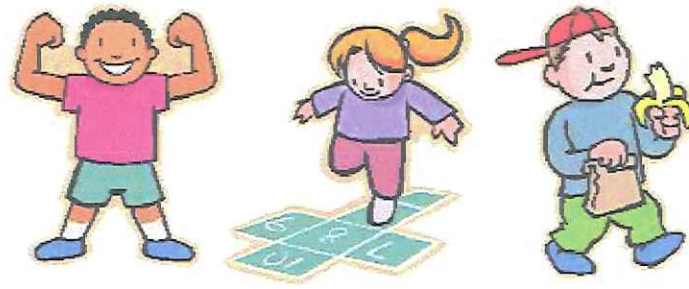


In Conclusion

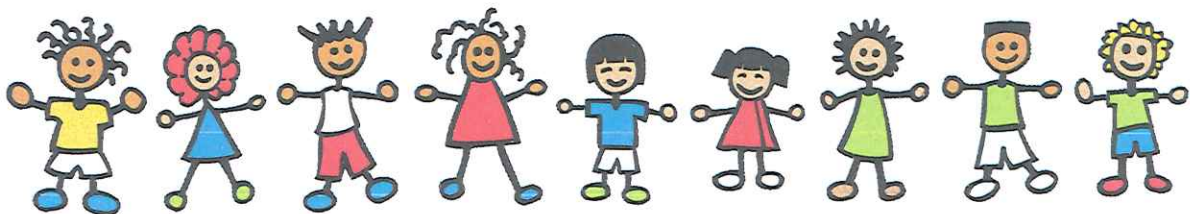
We hope this booklet will answer some of your questions and that it will prove useful as a reference point. Please don't hesitate to contact us if there is anything you are still unsure about.

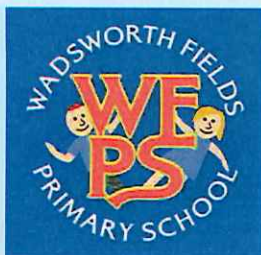
We are really pleased that you have chosen our school for your child and we will do our very best to ensure that your child's stay with us is happy, fulfilling and successful. We look forward to working in partnership with you.





Additional Information





NEW

30 Hours Free Childcare For 3 and 4 Year Olds

As from September 2019, Wadsworth Fields Primary School Nursery will be offering 30 hours free childcare for children aged 3 and 4

We can offer:

- High quality childcare with well qualified staff, helping your child to make good progress learning through play
15 hours (morning or afternoon) or 30 hours (all day with a £4 charge for lunch supervision*) *Children will need to bring a packed lunch with them
- A qualified, experienced Foundation Stage teacher
- Excellent facilities in a safe and stimulating environment

Please visit <https://www.childcarechoices.gov.uk/> to check if your child is eligible.

For further information, please contact:

Mrs Traylor or Mrs Clarke at Wadsworth Fields Primary School, Wadsworth Road, Stapleford

☎ Tel: 0115 9496720 ✉ email: office@wadsworth.notts.sch.uk



Wadsworth Fields Primary School

School Uniform Guidelines

- White polo shirt (school logo optional), white shirt or blouse.
- Navy sweatshirt or cardigan (school logo optional).
- Grey trousers, grey skirt or grey pinafore.
- Black shoes or boots in winter.
- Blue and white dresses for girls in summer (optional).
- Navy blue, grey or black tights (not patterned).
- A pair of named wellington boots for outdoor play.
- There is also a navy blue fleece available, which children may use for outdoor wear.
- No nail varnish or jewellery. Only stud earrings are permitted and should be removed for PE for safety reasons.

Reading Folder

Please purchase the type with a handle – **NOT** the long shoulder strap-this type is for older children.

Please attach a recognisable key ring to your child's reading folder.

P.E Kit

- Plain white t-shirt and black shorts for indoor PE.
- Tracksuit bottoms (preferably black or navy) for outdoor PE (Sunshine wing).
- Black plimsolls or trainers for outdoor PE. (Summer term)
- All PE and games clothes should be stored in a named drawstring bag.
- **ALL CLOTHING AND EQUIPMENT SHOULD BE MARKED CLEARLY WITH YOUR CHILD'S NAME.**
- Name tags can be ordered and paid for at the following web address
www.nametags-n-labels.com

Items with the school logo are available from :-

Morleys School Outfitters
116-118 Bramcote Avenue
Chilwell
Nottingham
NG9 4DR

Simply First
200 Derby Road
Stapleford
Nottingham
Nottinghamshire
NG9 7AY

Simply First Ltd

Uniform Prices

	from
Sweatshirts	£ 9.99
Cardigans	£11.99
Polo Tops	£ 7.49
Fleece	£18.99
Document Case	£ 8.99
Reading Folder	£ 6.99
Gym Bag	£ 5.99

All prices are for logo items

Monday	9-5
Tuesday	9-5
Wednesday	CLOSED
Thursday	9-5
Friday	9-5
Saturday	10 - 4
Full money back guarantee	

School Shoes available at
Step In2 Ltd
102 Derby Road
Stapleford
NG9 7AD
next to Bethells and Sutton Paints



Payments to School

Wherever possible, all payments to school can be paid online (details will be texted to you once your child is registered) alternatively, cash (with the exception of breakfast club money) can be sent via your child's class in an envelope clearly marked with:

- Child's name
- Class teacher
- What the payment is for
- Amount enclosed

School Meals (for Year 3 upwards)

Dinner money for the following week should be paid on the first day of the week (usually Monday). **Please pay online or send cash in a sealed envelope marked clearly with the child's name, class and which days they wish to stay. We do not send change home, any overpayment will be credited to your child's account.**

Prices commencing April 2019 for Years 3-6 only

1 day = £2.30	2 days = £4.60	3 days = £6.90	4 days = £9.20	5 days = £11.50
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It is preferable for all meals to be ordered and paid for at the beginning of the week.

Meals cannot be provided before payment has been received.

If your child has paid for a school meal and is then absent this payment will be carried forward.

Trip Money

Please follow the instructions in the individual trip letters. Payments can be made online or cash sent via the class as instructed above. Please be aware your child cannot be taken on the trip unless a permission slip has been completed or online permission is received.

Breakfast Club

Breakfast Club is £4.00 per day and can be paid for online or cash on the day, paid direct to the Breakfast Club team.

Thank you for your co-operation
Admin Team

Cared 4 Out of School Clubs



Tel: 0115 8492304

Email: info@cared4.co.uk

We offer Breakfast and After school club- term time and Holiday Club/ inset days for school holidays.

Within our clubs we offer secure, inviting and stimulating environments where your child can make new friends whilst learning new activities and skills.

Experienced CRB checked Playworkers offer a safe facility at the heart of the community that meets the demands of local families. We pride ourselves on excellent communications with parents and outside agencies to help support your family's needs.

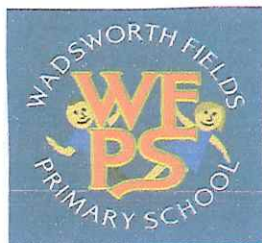
Talk to us and see how we can help you.

The Cared4 Kids Club (William Lilley, Halls Rd)

Established for 13yrs and held within its own purpose built Portacabin. Breakfast Club (7.30am – 9am) and Afterschool (3.30 – 6pm). We also provide a Holiday Club (7.30 – 6pm) and cover for Inset days.

The Cared 4 Kids Club (Albany, Pasture Rd)

Established for 10yrs and held in a special purpose classroom on site at Albany Junior School. Afterschool (3.30 – 6pm)



Our school and our neighbours - a note to parents.

For many years our school has enjoyed very good relations with the residents of Wadsworth Road - a relationship which has been a real benefit to the school, principally with regard to security. The vigilance of residents has on many occasions ensured the school has been protected from acts of vandalism and possibly worse. It is clearly in the best interests of the school that every effort is made to ensure that a good relationship with the residents is maintained.

In the course of the past few years many changes, both to the school and in the amount of school traffic, have had an adverse effect on the day to day lives of our neighbours. Many of them are elderly and have no desire to remonstrate with people who are making life difficult. They simply wish to live out their retirement in peace.

It is recognised and very much appreciated that a majority of the parents, carers and school visitors are sympathetic to the residents' problems and behave with consideration and respect. However, in general there is considerable room for improvement and we would be grateful for your cooperation and goodwill by adhering to the guidelines below:

1. Ensure that emergency vehicles, school buses etc can travel the length of the road without obstruction.
2. Residents' access to and from their driveways should not be impeded at any time.
3. If you park outside someone's home please have some regard for their parking needs as well as your own.
4. If you can walk to school why not leave your car at home and avoid the traffic problems?
5. Do you really need to leave your engine running when parked?
6. Please do not extend the disruption by arriving so much earlier than you need to.
7. Please be sure to observe the KEEP CLEAR markings on the yellow zigzag lines. They are there for the safety of the children.
8. Congregating in large noisy groups outside the homes of residents should be avoided as it does nothing for the image of the school and is stressful and intrusive for the homeowners.
9. Smoking in the vicinity of the school gates should be avoided at all times.
10. You are advised, if you cannot find a bin, to take your litter home with you. Dropping litter, including cigarette packets and cigarette ends, reflects badly on the school and is a punishable offence.

The Safer Neighbourhood Police officers for Stapleford South East and Bramcote are working with the school and local residents and will be conducting patrols at school drop off and pick up times to deal with the parking issues that have been highlighted in the above points.



NOTTINGHAMSHIRE
POLICE
Policing for you



Broxtowe
Borough
COUNCIL

Positive People - Positive Leadership - Positive Partnerships

General Data Protection Regulation (GDPR)

Privacy statement for Wadsworth Fields Primary School can be found on our school website www.wadsworthfieldsprimaryschool.co.uk under key information.

If you would like a printed copy please see the school office.

